

(ii) Government titled property will be subject to the provisions for other Federally owned property as stated in § 1260.133.

(3) Title to equipment costing \$5,000 or less is not subject to transfer to the agency, except under the conditions of § 1260.74(f).

(e) Title to Federally-owned property remains with the Government.

(1) In accordance with Pub. L. 94-519, NASA will not acquire property from other agencies for use on NASA grants.

(2) When Federally-owned property is reported excess by a recipient, the administrative grant officer will report the equipment to the Center property disposal officer.

(3) NASA policy encourages the donation of existing, excess NASA property to nonprofit organizations whose primary purpose is the conduct of scientific research.

(f) When two or more components are fabricated into a single coherent system in such a way that the components lose their separate identities, and their separation would render the system useless for its original purpose, the components will be considered as integral parts of a single system. If such a system includes recipient-owned components, the property will be considered to be exempt. The requirement for agreement regarding NASA's retention of its option to take title shall further apply where it is expected that one or more recipient-acquired components costing \$5,000 or less will be fabricated into a single coherent system costing in excess of \$5,000. However, an item that is used ancillary to a system, without loss of its separate identity and usefulness, will be considered as a separate item and not as an integral component of the system.

§ 1260.75 Reports.

(a) The grant officer is responsible for submitting the Individual Procurement Action Report (NASA Form 507) for all grant actions.

(b) The Committee on Academic Science and Engineering (CASE) Report (NASA Form 1356), for research grants awarded to educational institutions, is submitted with the basic award procurement request. In the case of certain non-funded actions for edu-

cational institutions, the NF 1356 is initiated by the grant officer.

(c) The Federal Cash Transactions Report (SF 272) shall be submitted by the recipient within 15 working days following the end of each Federal fiscal quarter, as a condition of receiving advance payments. Instructions and answers to payment questions will be provided by the Financial Management Office of the Center that issued the grant. (see § 1260.152.)

(d) The annual Inventory Report of Federally Owned Property in Custody of the Recipient will be submitted by the recipient by October 31, as required by § 1260.27(e). The listing shall include information specified in § 1260.134(f) together with beginning and ending dollar value totals for the reporting period.

(e) A Performance Report shall be submitted in accordance with §§ 1260.21 and 1260.151(d). Recipients shall not be required to submit more than the original and two copies of performance reports (§ 1260.151(e)). At the request of the technical officer, this requirement may be modified by use of special condition § 1260.55 entitled "Reports Substitution".

(f) Final reports are as follows.

(1) A Summary of Research for research grants, an Education Activity Report for education grants, or an Administrative Report for training grants, shall be submitted as required by § 1260.21 or § 1260.57. Citation of publications resulting from research, or abstracts thereof, may serve as all or part of the summary. A separate report is required if inventions and patents resulted from the work. In addition, students are required to submit a Student Evaluation Form to the administrative contact at the Center monitoring the work 90 days prior to the ending date of a fellowship.

(2) A Final Inventory Report of Federally Owned Property, including equipment where title was taken by the Government, shall be submitted by the recipient no later than 60 days after the end of the grant, as required by § 1260.27.

(3) A properly certified Final Federal Cash Transactions Report, SF 272, is required from the recipient for each grant, as addressed in § 1260.26(a).

(g) One copy of each Disclosure of Lobbying Activities (SF LLL), under 14 CFR 1271.110, shall be provided by the grant officer to the Procurement Officer for transmittal to the Director, Contract Management Division (Code HK). Suspected violations of the statutory prohibitions implemented by 14 CFR part 1271 shall be reported to Code HK.

(h) The Director, Program Operations Division (Code HS), shall provide to the General Services Administration information concerning all NASA debarments, suspensions, determinations of ineligibility, and voluntary exclusions of persons in accordance with 14 CFR 1265.505.

(i) Remedies for Noncompliance are delineated in § 1260.162.

(1) Failure of the recipient to provide a required grant report can result in the Agency and the public being denied information about grant activities, NASA officials having less information for making decisions, grant closeout being delayed, and confidence being undermined as to whether the recipient will meet the requirements under other grants. Because NASA grants provide for advance payments, a recipient could be fully paid before final reports are due. At this point, it is too late to withhold payment on the existing grant.

(2) Consistent with §§ 1260.122(h) and 1260.162(a), NASA does not withhold payment until a recipient has failed to comply with report requirements for more than 90 days. To remedy failure to furnish reports, special condition § 1260.56, Withholding, should be used when awarding a new grant or modifying an existing grant with non-responsive organizations.

(i) Special condition § 1260.56 instructs the Financial Management Office to withhold payment pending receipt of the satisfactorily completed reports required in § 1260.75.

(ii) The grant officer may waive the withholding requirement when the recipient has taken corrective action that makes withholding unnecessary. To release for payment the amount withheld, grant officers shall send a memorandum to their Financial Management Office.

§ 1260.76 Suspension or termination.

Suspension or termination of a grant prior to the planned expiration date must be reserved for exceptional situations that cannot be handled any other way (see §§ 1260.23 and 1260.160). Before suspending or terminating any grant with a university, the NASA grant officer and technical officer shall take into account the consequences to graduate students working under the grant.

§ 1260.77 Closeout procedures.

The closeout of a grant is the process by which NASA determines that all applicable administrative actions and all required work under the instrument have been completed by both the recipient and NASA and no further action is necessary (see § 1260.171).

(a) *Initiation.* The NASA grant officer shall determine from the technical officer that work under a particular grant will not be continued or is completed. The NASA grant officer will promptly notify ONR to begin closeout within 90 days of this determination. ONR will inform the recipient of pending closeout and the final documentation required, to the extent practicable, prior to the grant's expiration date.

(1) To expedite closeout, NASA grant officers shall respond to ONR inquiries within 30 days. The use of E-mail communication between ONR and NASA is encouraged.

(2) Recipients shall not be requested to complete forms or supply information other than discussed in § 1260.75(c) through (f), except in unusual situations.

(b) *Reports submission.* ONR will ensure that all reports required from the recipient (see § 1260.75) have been received by the appropriate NASA offices.

(c) *Reports certification.* ONR will obtain from those that receive NASA reports, written certification that the reports have been satisfactorily completed. The property certification should indicate that disposal of any remaining Government property has been made as directed and that NASA has been compensated for any residual inventory (see § 1260.135). In reviewing the certifications, see §§ 1260.171 and 1260.172.